

**Biggar Studio Wedding Productions**  
30 Draco Road  
Fredericton, NB E3B 0E8

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## Wedding Videography Contract 2015

(THIS CONTRACT IS NOT VALID UNTIL SIGNED BY BOTH PARTIES ON PAGE FIVE(5) AND RESERVATION FEE IS RECEIVED.  
PLEASE MAKE CHEQUES PAYABLE TO BRAD BIGGAR. THIS CONTRACT HAS SIX (6) PAGES IN TOTAL.)

Bride's Name: \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Email Address: \_\_\_\_\_

Bride & Groom's Address After Wedding: \_\_\_\_\_

Maid of Honor: \_\_\_\_\_

Best Man: \_\_\_\_\_

Total Number of Groomsmen (Including Best Man): \_\_\_\_\_

Total Number of Bridesmaids (Including Maid of Honor): \_\_\_\_\_

Photographer: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Ceremony: \_\_\_\_\_

**Wedding Video Packages & Individual Services:**

Choose your selections and check appropriate box(es) below. Refer to pages 6 for package descriptions.

**Ready-To-Book Packages**

- Basic Ceremony - \$645
- Basic Event - \$895
- Basic Event *Plus* - \$1095
- Full Event - \$1495
- Full Event *Plus* - \$1995

**Individual Services**

- Slideshow (up to 75 photos) - \$200
- Rehearsal Coverage - \$350
- Initial DVD-R Copy - \$25/Copy
- Additional DVD-R Copies - \$25/Copy
- Uncut Video Footage - \$200

**Additional Services Requested:**

_____	Price: _____

Coupon Code/Discount (if applicable): \_\_\_\_\_

Travel Costs: \_\_\_\_\_

Subtotal: \_\_\_\_\_

Total Package Price: \_\_\_\_\_

Deposit (35%): \_\_\_\_\_ (Due with contract)

## Terms & Conditions

“Biggar Studio” refers to Biggar Studio, Brad Biggar, its lessees, contractors or sub-contractors, employees, agents or servants. Please read the entire document, because the terms are part of this contract. If any portion of this agreement should be determined to be invalid, it is agreed that the invalidity of such portion shall not affect the validity of the remaining portions of this agreement. This agreement supersedes and replaces any previous document, correspondence, conversation or other written and/or oral understanding. By signing, Client certifies that they have read the entire contract and agree to the terms and conditions.

### I) TIME CONTRACTED / OVERTIME POLICY

- a) Biggar Studio will videotape all agreed upon portions of the ceremony and pre and post-ceremony activities as outlined in the description of the contracted wedding video package for up to a maximum time selected according to the package chosen.
- b) If the client wishes for Biggar Studio videographers to videotape for additional time beyond the time paid for in the selected package, they understand that they will be charged an additional \$150 per hour (includes subsequent editing) for overtime work and that this additional fee will be added to their final invoice.
- c) If a decision is made by the client to request overtime videotaping by Biggar Studio videographers, the client will be required to sign an addendum to this contract restating the overtime charge as outlined here before the Biggar Studio videographers will continue their work.

### II) MEAL/REFRESHMENT BREAK

- a) If the total job time exceeds six (6) hours, Biggar Studio videographers must either be supplied food and non-alcoholic beverages by the client or Biggar Studio videographers will be allowed to leave the premises for a period not to exceed one half hour to obtain refreshments.
- b) It is the client’s understanding that if Biggar Studio videographers have to leave the premises to obtain refreshments, Biggar Studio can in no way be held responsible for failure to record any event(s), person(s) or situation(s) during this break time. That being said, every effort will be made by Biggar Studio to obtain refreshments during an intermission of the event.

### III) OFFICIAL VIDEOGRAPHER STATUS

- a) It is understood that Biggar Studio is providing the only commercial videography service for this event and that Biggar Studio videographers will be considered the official videographers of the event.
- b) As the official videographers of the event, Biggar Studio has the right to allow other videography only when it does not interfere with the work being done by Biggar Studio professional videographers.

### IV) POSTPONEMENT/CANCELLATION OF SERVICES

- a) The client agrees to immediately advise Biggar Studio in writing of any alterations in the details including postponement or cancellation of the services.
- b) In the event of postponement of the services prior to three (3) weeks before the date of event, Biggar Studio agrees to transfer all monies paid by the client/s to another chosen date (subject to availability). The reservation fee paid will apply to the final invoice payment and a new reservation fee and contract will be required, subject to all restrictions specified for the original reservation fee and contract.
- c) In the event of postponement of the services within three (3) weeks of the date of event, Biggar Studio agrees to transfer all monies paid by the client/s to another chosen date (subject to availability) minus a \$150 rescheduling fee. The reservation fee paid will apply to the final invoice payment and a new reservation fee and contract will be required, subject to all restrictions specified for the original reservation fee and contract.
- d) If the rescheduled date is not available, Biggar Studio will refund all monies paid minus the 35% reservation fee and any prior rescheduling fees.
- e) In the event of a postponement or cancellation of this contract, the reservation fee is not refundable.

### V) RIGHTS TO USE

- a) Biggar Studio reserves the right to use the original tape and/or reproductions for display, publication or other purposes, including public performance, broadcast, and internet use.

- b) Biggar Studio reserves the right to re-edit the original tape and use footage in addition to video from other locations and/or events in combination for display, publication or other purposes.
- c) It is the client's responsibility to ensure that guests, officiates, members of the wedding party and other persons in attendance at the event are aware that they may be videotaped and that Biggar Studio retains full rights to all images videotaped during the event.

#### VI) BIGGAR STUDIO LIABILITY

- a) Biggar Studio will take the utmost care with respect to exposure, editing, duplication, and delivery of the video products and services offered. In the event Biggar Studio fails to comply with the terms of this contract for any reason beyond their control, Biggar Studio will be limited to a refund in the amount of the monies paid minus the non-refundable reservation fee. In the event Biggar Studio fails to comply with the terms of this contract for any reason within their control (ie. lose the tapes), Biggar Studio will be limited to a refund of 110% of monies paid.
- b) It is understood that Biggar Studio cannot guarantee to produce and video any specific object(s), person(s), situation(s), or event(s) or in combination thereof, taken by Biggar Studio in the performance of the duties and/or services specified in this agreement.
- c) All editing and other artistic decisions are at the sole discretion of Biggar Studio. Every effort will be made to comply with the client's wishes regarding the content of the video and Biggar Studio will consult with the client to understand their wishes before videotaping takes place; however Biggar Studio will assume no liability in the event of a disagreement solely concerning artistic direction of the finished video. Additional editing may be contracted separately at a rate of \$75 per hour.
- d) If the client provides soundtrack music, photos, and other elements to be used in the finished video, it is the clients' understanding that it is their sole responsibility to obtain the appropriate rights from any copyright holders whose work is to be used. Biggar Studio assumes no liability for any errors or omissions resulting from copyright infringement on the finished video.
- e) Client assumes all responsibility for obtaining any necessary permission, clearance permits, access to, hook up fees and admission which may be required to videotape event. The video is for private home use only, and the Client assumes full responsibility and liability for any public performance or display of the video.
- f) Biggar Studio will not be held responsible for events which may affect the outcome of the finished video, but which are beyond the control of Biggar Studio, including, but not limited to: theft of equipment, non-cooperation of event participants, inclement weather, venue restrictions, or similar conditions.
- g) Any errors or corrections requested on final product must be reported to Biggar Studio within two (2) weeks of delivery of final product. Please review your final product as soon as possible so any potential issues can be reported right away. Any changes requested after this two (2) week period will be charged at the additional fee outlined in VI-C (\$75 per hour).
- h) The disc you receive will be 100% DVD-R compliant. Biggar Studio assumes no liability and provides no guaranties that the final product will work in non DVD-R compliant players.

#### VII) PAYMENT TERMS

- a) A non-refundable reservation fee equal to 35% is due upon contract signing. Payment of this reservation fee guarantees the availability of Biggar Studio on the event date. This amount will be applied to the total costs of the contracted package.
- b) The balance of the total wedding package price is due on or before the event date. The finished video and contracted copies will not be released to the client until final payment is made.

#### VII) RAW FOOTAGE

- a) It is Biggar Studio's policy to not release raw, unedited footage to any outside person(s) or organization(s) for any reason, unless contracted by the client.
- b) Biggar Studio retains full rights to all footage captured at any events for which Biggar Studio is contracted, including public performance, broadcast, and internet use.

#### IX) WORKING CONDITIONS

- a) Client must provide a safe working environment and is responsible for any damage to equipment done by guests. Shelter must be provided from rain, extreme temperatures and humidity, in these conditions video may be limited.

X) DELIVERY OF FINAL PRODUCT

- a) Biggar Studio will deliver the final product within three months of receiving all pre-production material. If delivery of the final product exceeds three months through the sole fault of Biggar Studio, Biggar Studio will issue a refund of 2% for every week beyond the initial three months that the product is delayed.

CLIENT SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_

BIGGAR STUDIO SIGNATURE: \_\_\_\_\_ Date:

\_\_\_\_\_

RESERVATION FEE? Yes / No

Date: \_\_\_\_\_

## **Package Descriptions:**

### **A) Basic Ceremony ~ \$645:**

- Videography of the ceremony
- Additional cameras for different vantages
- Up to 1.5 hours of edited video
- High definition video file
- Link to an online version (password protected) that you can share with friends and family

### **B) Basic Event ~ \$895:**

- Videography of the ceremony
- Videography of the reception and first dance
- Additional cameras for different vantages during ceremony
- Up to 2.5 hours of edited video
- High definition video file
- Link to an online version (password protected) that you can share with friends and family

### **C) Basic Event *Plus* ~ \$1095:**

- Videography of the ceremony
- Videography during pictures
- Videography of the reception and first dance
- Additional cameras for different vantages during ceremony
- Up to 2.5 hours of edited video
- High definition video file
- Link to an online version (password protected) that you can share with friends and family

### **D) Full Event ~ \$1495:**

- Videography of the bride preparations (up to 1 hour)
- Videography of the groom preparations (up to 1 hour)
- Videography of the ceremony
- Videography during pictures
- Videography of the reception and first dance
- Additional cameras for different vantages during ceremony
- Up to 3 hours of edited video
- High definition video file. Link to an online version (password protected) that you can share with friends and family

### **E) Full Event *Plus* ~ \$1995:**

- Videography of the bride preparations (up to 1 hour)
- Videography of the groom preparations (up to 1 hour)
- Videography of the ceremony
- Videography during pictures
- Videography of the reception and first dance
- Additional cameras for different vantages during ceremony
- Trailer Video of the days highlight set to music
- Additional cameras for different vantages during ceremony
- Up to 3.5 hours of edited video
- High definition video file. Link to an online version (password protected) that you can share with friends and family